

**STATE ELECTION COMMISSION, HARYANA  
NIRVACHAN SADAN, PLOT NO. 2, SECTOR 17  
PANCHKULA**

**NOTIFICATION**

**NO. SEC/2ME/2015/641**

**Dated: 05.06.2015**

In accordance with the provisions contained in Section 3A of the Haryana Municipal Act, 1973 read with Rules 4 to 11 of the Haryana Municipal Election Rules, 1978 and the powers conferred under clause(1) of article 243ZA of the Constitution of India, I, Rajeev Sharma, State Election Commissioner, Haryana hereby prescribe the following programme for preparation of ward-wise and booth-wise photo based electoral rolls in respect of all wards of the Municipal Councils/Committees mentioned in Annexure "B" on the format given in Annexure "A" intensively on the basis of Assembly electoral rolls finally published on 21.01.2015 with reference to 1<sup>st</sup>, January, 2015 as the qualifying date (with all supplements).

2 The draft electoral rolls of the Municipalities shall be prepared with the help of National Informatics Center in accordance with the procedure and schedule given hereunder:-

i	<b>Start of preparation of draft electoral roll:</b> The ward-wise and booth-wise photo based draft electoral rolls of all wards of the Municipal Councils/ Committees, shall be prepared as per delimitation order published by the Government in the format Annexure 'A' on the basis of latest database and Assembly electoral rolls published on 21.01.2015 with reference to 1st January, 2015 as the qualifying date and deleting the names of persons, who had died and also of those who are found to be no longer ordinarily resident in the territorial limits of the Municipal Committee. (Rule-4).	10.06.2015 (Wednesday) to 30.06.2015 (Tuesday)
ii	Publication of Draft Electoral Rolls of all the wards of the Municipal Councils/Committees as referred in sub para (i) above for inviting claims and objections.(Rule-7)	01.07.2015 (Wednesday)
iii	Last date by which claims and objections shall be presented to the Revising Authority. (Rule-9)	11.07.2015 (Saturday)
iv	Last date by which the claims and objections shall be disposed of by the Revising Authority. (Rule-10(1)(i)(ii))	17.07.2015 (Friday)
v	Last date for filing appeals with the Deputy Commissioner against the orders of Revising Authority. (Rule-10(2))	23.07.2015 (Thursday)
vi	Last date for disposal of appeals by the Deputy	03.08.2015

	Commissioner.(Rule 10(3))	(Monday)
vii	Final publication of Electoral Rolls.(Rule-11)	10.08.2015 (Monday)

3. It is further directed that the database with photo images of the Assembly Electoral Rolls finally published on 21.01.2015 already been supplied through the NIC shall be used for the purpose. A hard copy of the Assembly rolls shall also be obtained from the Election Tehsildar free of cost. The Chief Electoral Officer, Haryana, vide its memo No. (Sharing) Election-2015/5AE/2589, dated 15.05.2015 has already issued necessary directions to the Election Tehsildars/Naib Tehsildar in the matter. If the District Development Officer has already obtained two copies of the electoral rolls from the Election Tehsildar concerned, one copy shall be used for the preparation of electoral roll of Panchayati Raj Institutions and another for the Municipalities.

4. It is further directed that while preparing the draft electoral rolls, it should be ensured that names of the persons, who had died and also of those who are found to be no longer ordinary residents within the limits of the Municipal Councils/Committees, but their names are still existing in the Assembly electoral rolls finally published on 21.01.2015 should not be included in the draft electoral rolls of the Municipalities.

5. It is further directed that:-

- (i) The Deputy Commissioner shall give wide publicity to the above programme. He shall issue press notes and also paid advertisements in two local newspapers. He shall also make publicity through local cable network.
- (ii) The Deputy Commissioner shall publish, on the date prescribed in sub-para(ii) of para 1 above, the draft voter list along with a notice including the dates by and the places where the claims and objections with reference to the draft rolls may be presented to the Revising Authority/Authorities.
- (iii) One copy of the draft electoral roll, published for inviting claims and objections, shall be kept for inspection of the public free of cost at the following places:-
  - a Office of Deputy Commissioner,

- b. Office of Executive Officer/Secretary of the Municipalities,
  - c. Office of Sub-Divisional Officer(Civil)'s concerned,
  - d. Tehsil Office concerned,
  - e. Office of Revising Authority/Authorities and
  - f. Voter Information and Collection Centers
- (iv) After the draft publication of the ward-wise and booth-wise electoral rolls, the same should also be hosted on the website of the District Administration and State Election Commission for information of the public.
- (v) A copy of the draft and final rolls shall be duly signed by the officers/officials not below the gazetted officer and shall be kept in a sealed cover in the Treasury within 24 hours from the date of the publication of draft and final electoral rolls respectively.
- (vi) In order to facilitate the electors and the public to obtain information regarding electoral rolls and to file claims and objections, the Deputy Commissioner shall set-up atleast two Voters Information and Collection Centers (VICC) within the territorial limits of the Municipality concerned. These centers shall be fully equipped with computers and broadband internet connection. The center will be set up with the help of the National Informatics Center.
- (vii) Any person who desires to file his claim/ objection through online can submit his application on Harsamadhan by date specified in this notification. Such persons would have to appear before the Revising Authority/ Authorities or at the VICC along with filled up the prescribed form.
- (viii) The VICC centers will make available the prescribed forms, on demand free of cost, for filing claims and objections and receive the same for the consideration of and decision by the concerned Revising Authority or the officers authorized for this purpose. The forms shall also be hosted on the website of the State Election Commission and the District Administration. The forms can be downloaded and used by any person for filing claim and objection.

- (ix) As and when any person files claim and objection, he shall be given a receipt in the prescribed format given in the form. An entry shall also be made in internet based monitoring system and registers.
- (x) The Deputy Commissioner shall appoint one Authorized Officer not below Group-B for maximum up to three wards and sufficient number of required supporting staff and other officials of Municipality concerned, to assist the Revising Authority/Authorities to discharge his/their duty.
- (xi) The Revising Authority/Authorities shall, after holding such enquiry into the claims or objections as he/they think(s) fit, record his/their decision in writing and shall make available forthwith a copy of such decision to the objector or claimant free of charge. The decision of the Revising Authorities shall also be hosted on the website for the information of the public. Number of claims/objections accepted and rejected shall also be hosted on the website of the District Administration in the internet based monitoring system. The software to be used for this purpose shall be provided by National Informatics Center, Haryana.
- (xii) The Revising Authority/Authorities after disposal of all the claims and objections in terms of under Sub-rule(1) of Rule 10 of the Haryana Municipal Election Rules, 1978 shall forward a list of such claims and objections along with his/their orders thereon to the Deputy Commissioner. Any person aggrieved of any such order of the Revising Authority/Authorities may, within prescribed period, file an appeal to the Deputy Commissioner. The Deputy Commissioner shall within the specified time decide the appeal. The decision of the Deputy Commissioner on appeal shall be final.
- (xiii) The Deputy Commissioner shall publish the ward-wise and booth-wise photo based final electoral rolls on 10.08.2015, which shall come into force immediately after the publication.
- (xiv) After completion of every stage of the preparation of electoral rolls process as stated above, the Deputy Commissioner shall send information of the statistical data in format Annexure "C " to the State Election Commission, Haryana.

6. It is further directed that copy of ward-wise and booth-wise photo based electoral rolls of the Municipal Councils/ Committees finally published on 10.08.2015 shall be submitted to the State Election Commission, Haryana on the same day. In addition, two copies of the electoral rolls along with a CD(compact disc) containing the database of the same in PDF format shall be sent to all the political parties in the State of Haryana on the same day under intimation to the Commission.

7. It is further directed that the final electoral rolls of Municipal Councils/ Committees shall be hosted on the website of the District Administration on the day they are published.

Panchkula,  
The 5<sup>th</sup> June, 2015

RAJEEV SHARMA  
State Election Commissioner, Haryana

Endst. No. SEC/2ME/2015/642-649

Dated:- 05.06.2015

A copy is forwarded to the following for information and immediate compliance of above orders:-

1. The Principal Secretary to Govt. Haryana, Urban Local Bodies, Chandigarh.
2. The Principal Secretary, Information Technology, Government of Haryana.
3. The Divisional Commissioners concerned.
4. The Director, Urban Local Bodies Department, Haryana, Chandigarh.
5. The Deputy Commissioners concerned. They are requested to appoint Revising Authorities as per provision in Rule 8 of the Haryana Municipal Election Rules, 1978.
6. The Chief Electoral Officer, Haryana w.r.t. his memo No.(Sharing) Election-2015/5AE/2589, dated 15.05.2015.
7. Sh.G.S.Bansal, State Information Officer, NIC, Haryana. He is requested to host the notification on the website of the State Election Commission. He is also requested to issue necessary direction to the District Informatics Officers concerned to extend every possible help to the Deputy Commissioner for setting up Voters Information and Collection Centers and provide necessary software to them.
8. All recognized political parties in the Haryana State.
9. The Controller, Printing and Stationery Department, Haryana Chandigarh for publication in the Haryana Govt. Gazette (Extra-ordinary) dated 05.06.2015.

(Parmal Singh)  
Asstt.State Election Commissioner, Haryana.

Internal distribution:-

1. PS/SEC
2. Computer Section
3. Store Keeper
4. Guide copy

## Annexure-A

### अनुबन्ध -A मुख्य पृष्ठ

नगरपरिषद/नगरपालिका मतदाता सूची सम्बन्धित विधान सभा क्षेत्र का नाम :-				
जिले का नाम :		भाग संख्या : क्रमांक नं० _____ से _____ तक		
1. (क) नगरपरिषद/नगरपालिका का नाम: (ख) नगरपरिषद/नगरपालिका का वार्ड संख्या: (ग) (गली/मोहल्ला/बस्ती का नाम) (घ) (पोलिग स्टेशन का विवरण)				
2. पुनरीक्षण का विवरण				
पुनरीक्षण का वर्ष : पुनरीक्षण की तिथि : पुनरीक्षण का स्वरूप : प्रकाशन की तिथि :		नामावली पहचान : नये परिसीमित निर्वाचन क्षेत्रों के विस्तारानुसार सभी अनुपूर्कों सहित एंकीकृत व वर्ष _____ की पुनरीक्षित मूल निर्वाचक नामावली		
मतदाताओं की संख्या				
आरंभिक क्रम संख्या	अंतिम क्रम संख्या	पुरुष	महिला	कुल

कुल पृष्ठों का पृष्ठ: 1

(नाम) नगरपरिषद/नगरपालिका निर्वाचन नामावली, 2015

वार्ड संख्या -----  
भाग संख्या

1	*1/044 पहचान पत्र का क्रमांक SX1030964 नाम : लक्ष्मी देवी पति : सत्यावन मकान न : 1 आयु : 24 लिंग : महिला	2	*2/044 पहचान पत्र का क्रमांक FX1808252 नाम : माई राम पिता : माम चन्द मकान न : 4 आयु : 60 लिंग पुरुष	3	*03/044 पहचान पत्र का क्रमांक HR/03/14/0153003 नाम : लक्ष्मी पति : माई राम मकान न : 4 आयु : 55 लिंग: महिला
4	*04/044 पहचान पत्र का क्रमांक HR/03/14/0153003 नाम : वीरभान पिता : झासु राम मकान न : 4 आयु : 36 लिंग : पुरुष	5	*05/044 पहचान पत्र का क्रमांक HR/03/14/0153004 नाम : देवी पति : वीरभान मकान न : 4 आयु : 34 लिंग : महिला	6	*06/ पहचान पत्र का क्रमांक HR/03/14/0153003 नाम : मिहा सिंह पिता : झासु राम मकान न : 4 आयु : 34 लिंग : पुरुष
7	*7/044 पहचान पत्र का क्रमांक HR/03/14/0153008 नाम : कर्मवीर पिता/पति : माई राम मकान न : 4 आयु : 33 लिंग : पुरुष	8	*08/044 पहचान पत्र का क्रमांक FSX1808401 नाम : शीला पति : मिहा सिंह मकान न : 4 आयु : 32 लिंग : महिला	9	*09/044 पहचान पत्र का क्रमांक FSX1644640 नाम : कमलेश पति : कर्मवीर मकान न : 4 आयु : 24 लिंग : महिला
10	*10/044 पहचान पत्र का क्रमांक FSX1644582 नाम : सोनू पिता : वीरभान मकान न : 4 आयु : 23 लिंग : पुरुष	11	*11/044 पहचान पत्र का क्रमांक FSX1644624 नाम : धर्मवीर पिता : माई राम मकान न : 4 आयु : 23 लिंग : पुरुष	12	*12/044 पहचान पत्र का क्रमांक FSX1644640 नाम : राम पाल पिता : माई राम मकान न : 4 आयु : 24 लिंग : पुरुष
13	*13/044 पहचान पत्र का क्रमांक FSx1807940 नाम : अंगूरी पिता : रति राम मकान न : 5 आयु : 68 लिंग : महिला	14	*14/044 पहचान पत्र का क्रमांक HR/03/14/0153011 नाम : मांगे राम पिता : रति राम मकान न : 5 आयु : 39 लिंग : पुरुष	15	*15/044 पहचान पत्र का क्रमांक HR/03/14/01153991 नाम : सुख देवी पति : मांगे राम मकान न : 5 आयु : 33 लिंग : महिला
16	*16/044 पहचान पत्र का क्रमांक FSx1833052 नाम : जय कुमार पिता : आशा राम मकान न : 5 आयु : 65 लिंग : पुरुष	17	*17/044 पहचान पत्र का क्रमांक HR/03/14/0154135 नाम : कृष्णपाल पिता : जय कुमार मकान न : 5 आयु : 29 लिंग : पुरुष	18	*18/044 पहचान पत्र का क्रमांक नाम : कृष्ण पाल पति : जै कुमार मकान न : 5 आयु : 25 लिंग : पुरुष
19	*19/044 पहचान पत्र का क्रमांक नाम : सुख चैन पिता : जय कुमार मकान न : 5 आयु : 24 लिंग : पुरुष	20	*20/044 पहचान पत्र का क्रमांक FSX1602085 नाम : सुमन देवी पिता : शुक्राम्पाल मकान न : 5 आयु : 25 लिंग : महिला	21	*21/044 पहचान पत्र का क्रमांक HR/03/14/0153012 नाम : साधु राम पति : राम चन्द मकान न : 7 आयु : 51 लिंग : पुरुष
22	*22/044 पहचान पत्र का क्रमांक HR/03/14/0153013 नाम : शक्ति पिता : साधु राम मकान न : 7 आयु : 45 लिंग : महिला	23	*23/044 पहचान पत्र का क्रमांक HR/03/14/0153014 नाम : राम जुवाहरी पिता : साधुराम मकान न : 7 आयु : 35 लिंग : पुरुष	24	*124/044 पहचान पत्र का क्रमांक HR/03/14/01153002 नाम : कृष्ण कुमारी पति : राम जुवाहरी मकान न : 8 आयु : 31 लिंग : महिला
25	*25/044 पहचान पत्र का क्रमांक HR/03/14/0253016 नाम : अंगूरी पिता : मामन सिंह मकान न : 8 आयु : 71 लिंग : महिला	26	*26/044 पहचान पत्र का क्रमांक HR/03/14/0153018 नाम : सुरती देवी पिता : बलवान सिंह मकान न : 8 आयु : 45 लिंग : महिला	27	*27/044 पहचान पत्र का क्रमांक FSX1808021 नाम : रमेश पति : मामन सिंह मकान न : 8 आयु : 43 लिंग : पुरुष
28	*25/044 पहचान पत्र का क्रमांक HR/03/14/0253016 नाम : अंगूरी पिता : मामन सिंह मकान न : 8 आयु : 71 लिंग : महिला	29	*26/044 पहचान पत्र का क्रमांक HR/03/14/0153018 नाम : सुरती देवी पिता : बलवान सिंह मकान न : 8 आयु : 45 लिंग : महिला	30	*27/044 पहचान पत्र का क्रमांक FSX1808021 नाम : रमेश पति : मामन सिंह मकान न : 8 आयु : 43 लिंग : पुरुष

**ANNEXURE 'C'**

**INFORMATION REGARDING CLAIM AND OBJECTIONS/APEALS ETC.**

NAME OF MUNICIPAL COMMITTEE/COUNCIL

WARD No & Total No. of electors/voters.	CLAIMS RECEIVED		OBJECTIONS RECEIVED		APPEAL BEFORE THE DEPUTY COMMISSIONER		Signature by the Authorised officer
	Accepted	Rejected	Accepted	Rejected	Accepted	Rejected	



**ANNEXURE-“B”****DETAILS OF THE MUNICIPALITIES WHERE GENERAL ELECTIONS ARE TO BE HELD**

<b>Sr. No.</b>	<b>Name of District</b>	<b>Name of Municipal Council</b>	<b>Name of Municipal Committee</b>
1.	Ambala	---	1. Naraingarh
2.	Bhiwani	1. Charkhi Dadri	---
3.	Kaithal	---	2. Cheeka 3. Rajound
4.	Mahendergarh	2. Narnaul	4. Mahendergarh 5. Nangal Chaudhary
5.	Panipat	---	6. Samalkha
6.	Fatehabad	3. Tohana	7. Bhuna
7.	Jhajjar	-	8. Jhajjar
8.	Jind	-	9. Safidon
9.	Karnal	-	10. Tarori 11. Nissing
10.	Kurukshetra	4. Thanesar	12. Ladwa 13. Pehowa
11.	Mewat	-	14. Ferozepur Zhirka
12.	Palwal	5. Hodal	-
13.	Sirsa	6. Sirsa 7. Mandi Dabwali	15. Kalanwali 16. Ellenabad
14.	Sonipat	8. Gohana	17. Ganaur