

**“Form-A**  
**[See rule 4]**

**Application for inclusion of name, correction of any entry or transposing of name in another ward in the electoral roll**

To

The Revising Authority,

Municipal Council/Committee\_\_\_\_\_Ward No.\_\_\_\_\_

or

Deputy Commissioner \_\_\_\_\_,

SPACE FOR PASTING  
ONE RECENT  
PASSPORT SIZE  
PHOTOGRAPH (3.5 cm  
X 3.5 cm) SHOWING  
FRONTAL VIEW OF  
FULL FACE WITHIN  
THIS BOX.

I request that my name be included, corrected or transposed in the electoral roll for the above Municipal Council/Committee. My particulars in support of my claim for Inclusion, correction or transposing in the electoral rolls are given below:

Applicant's details	Name	Surname (if any)
*Father's	Name	Surname (if any)
Mother's Name		
Husband's		

1. That my name is mentioned at Sr. No.\_\_\_\_\_, Part No.\_\_\_\_\_ of \_\_\_\_\_ Legislative Assembly Constituency but has not been included in the electoral rolls of Municipal Council/Committee which may now be included in the ward No.\_\_\_\_\_

2. That my name has been included at Sr.No.\_\_\_\_\_Part No.\_\_\_\_\_of \_\_\_\_\_ Legislative Assembly Constituency and include my name in the electoral roll of ward No.\_\_\_\_\_ of Municipal Council/Committee.

3. That the entry in electoral roll \_\_\_\_\_be corrected as \_\_\_\_\_ on the ground that \_\_\_\_\_.

4. That my name be entered in ward No.\_\_\_\_\_ instead of ward No. \_\_\_\_\_.

5. Entry of my particular in the electoral roll of Legislative Assembly Constituency are

mentioned as \_\_\_\_\_ but in the electoral roll of Municipal Council/Committee have been mentioned as \_\_\_\_\_ and request to correct as \_\_\_\_\_

**6. Declaration**

I hereby declare that the facts and particulars mentioned above are true to the best of my knowledge and belief.

Place :

Date :

Signature or thumb impression of the claimant

Complete Address of the applicant \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Mobile No. \_\_\_\_\_

**Note:** Any person who makes a statement or declaration which is false and which he either knows or believes to be false or does not believe to be true, is punishable under section 13C of the Haryana Municipal Act, 1973 (24 of 1973).

\*Strike out the inappropriate alternative

**Detail of action taken**

**(To be filled by Revising Authority of Municipal Council/Committee or the Deputy Commissioner as the case may be)**

The application of Shri/Smt/Km. \_\_\_\_\_ for inclusion of name/correction of any entry or transposing of any name in another ward in the electoral roll in Form-A has been accepted\*/rejected\*.

Detailed reasons for acceptance or rejection under or in pursuance of rule 4 of the Haryana Municipal Election Rules, 1978

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

<b>Place:</b>	<b>Signature of Revising Authority</b>	<b>(Seal of the Revising Authority)</b>
<b>Date:</b>		

\*Strike out the inappropriate alternative

**Remarks of Field Level Officer e.g. Booth Level Officer, Designated Officer,  
Supervisory Officer**

Received an application in Form A from Sh./Smt./Kumari \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_ and entered at sr. no. \_\_\_\_\_ of the entry register.

Date and time fixed for hearing \_\_\_\_\_

**Sign and Designation**

**(Receipt for office use)**

Obtained the information about the date and time fixed for the hearing of claim/objection.

Dated:

Signature and thumb impression of the applicant

**Receipt of application and information about the date of hearing  
(for applicant)**

An application has been received in Form A from  
Sh./Smt./Kumari\_\_\_\_\_ who is resident of Municipal Council/Committee

\_\_\_\_\_

The hearing in the applicant will be done by the Revising Authority at his office situated  
at\_\_\_\_\_ on \_\_\_\_\_at \_\_\_\_\_. He/She is directed to  
appear for hearing alongwith necessary documents/information.

Date:\_\_\_\_\_

Signature of the officer receiving the application on  
behalf of the Revising Authority  
(Address\_\_\_\_\_)